

**Change notes**

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Updated to reflect new website. AI clause added.	V1.1.0	21/03/2025

# TERMS AND CONDITIONS V1.1.0

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## Resource Centre

### Part 1: License agreement

This is a legal agreement between you, the end user, and CRAIGNDAVE Ltd. The contents of our website and all downloaded files, including, but not exclusive to worksheets, PowerPoint presentations and teaching guides are protected by copyright, and are licensed, not sold, to you by CRAIGNDAVE Ltd for use under the terms and conditions below.

1. Files downloaded from our website may be distributed and shared between teachers and students at the same educational establishment. This includes uploading them to a shared intranet, file space or VLE providing it is password protected and not open to the public.
2. Teachers and students are not permitted to distribute the resources to any other teacher or student not employed by, or on roll at their educational establishment. You are not permitted to share in any way our files with any third-party.
3. Each educational establishment at a different physical site within a multi-academy trust must have their own membership. A single membership does not permit you to share downloaded files with other educational establishments within the same Academy Trust.
4. Files downloaded from our website may be adapted to suit your local context, but adapted files are subject to term 2 above and cannot be resold or distributed as original works.
5. Files downloaded from our website may only be used for classroom or 1:1 teaching. They may not be used for virtual classroom, self-paced online courses, webinars or online live classes where the student does not attend the educational establishment in person.
6. Files downloaded from our website cannot be used as training data or reference material for AI models and agents.
7. Files downloaded before a membership expires may continue to be used by teachers and students at the same educational establishment that purchased the membership. They are not owned by an individual member of staff, cannot be transferred to another educational establishment and remain subject to all other clauses in this agreement.

## **Part 2: Specific notes about trainee teachers, cover teachers & temporary staff**

8. Trainee teachers / Cover teachers / Temporary staff must be made aware that they do not own the resources, they are only licenced to the educational establishment in which they are currently placed. They may use them in their own personal lessons, but are restricted by copyright to not sharing these, in any format / medium with other colleagues / educational establishment which do not have an active membership.
9. Trainee teachers / Cover teachers / Temporary staff take responsibility for removing the resources from the institution when they no longer work there. This includes all files in physical format and digital format, including, but not limited to copies held on computers, remote servers, and all other storage media.

## **Part 3: Specific notes about private members**

10. Home schooling parents and private tutors are subject to all clauses in this agreement. The educational establishment is their home or registered premises.
11. No version of the resources, either in physical or electronic form may be shared with anyone else or provided/supplied to any individual/educational establishment which does not have an active membership.

## Data Protection

Use of CRAIGNDAVE Ltd's services is subject to our Privacy Notice:

<https://craigndaveltd.zohodesk.eu/portal/en/kb/articles/data-protection-centre>

If your use of our Services requires us to process any personal data where you are the Data Controller and we are acting as your Data Processor, we shall only process this personal data upon your instructions and line with our Data Processing Agreement:

<https://craigndaveltd.zohodesk.eu/portal/en/kb/articles/data-protection-centre>

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